

**Department Process for
Registration of Establishment Building and Other Construction Workers Act**

Applicant logs on to <http://upbocw.in/> and submits the application online, uploads required documents & makes required payment
(Refer: Application Procedure)

Application goes to Additional/Deputy/Assistant Labour Commissioner

Additional/Deputy/Assistant Labour Commissioner conducts an enquiry about the application

Issues resolved and application resubmitted by applicant.

Application rejected and intimation email/SMS sent to applicant.

Rejected

Additional/Deputy/Assistant Labour Commissioner Approves or dis-approves the application.

Query Sought

If form(s) is/are incomplete or documents not attached, an SMS is sent to the applicant to rectify the issues.

Approved

Approval Certificate will be uploaded online by the officer or the designated office clerk.

Applicant can download Approval Certificate